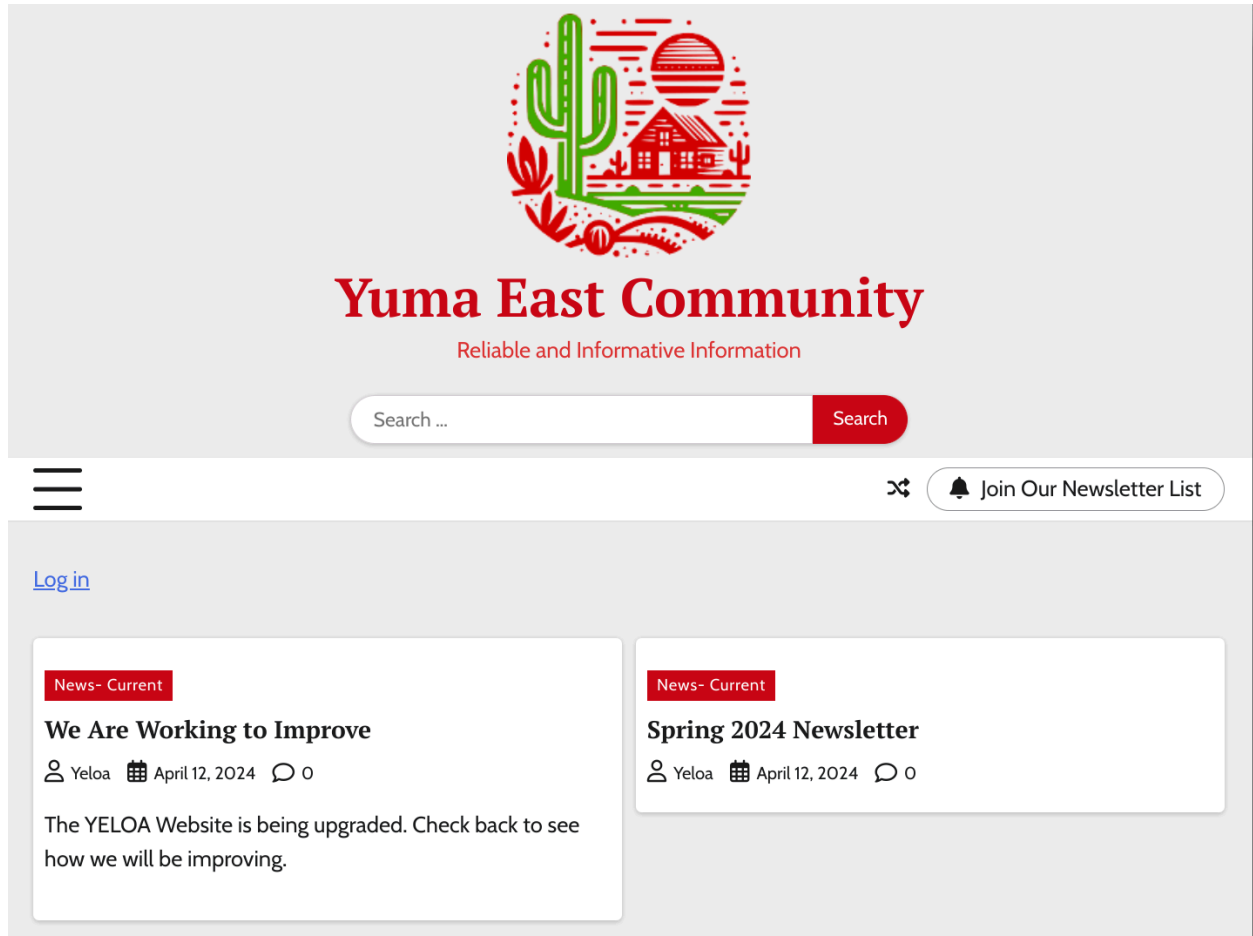


# YELOA. Org

## Non Technical Guide for Users

Home Page



The screenshot shows the home page of the YELOA. Org website. At the top center is a circular logo featuring a green saguaro cactus, a red barn, and a red sun with horizontal lines. Below the logo, the text "Yuma East Community" is written in a large, bold, red serif font, with the tagline "Reliable and Informative Information" in a smaller, red sans-serif font underneath. A search bar with a red "Search" button is positioned below the tagline. On the left side, there are three horizontal lines representing a mobile menu. On the right side, there is a bell icon and a button that says "Join Our Newsletter List". Below the search bar, there is a "Log in" link. The main content area contains two news items, each with a red "News- Current" tag. The first item is titled "We Are Working to Improve" and includes a user icon, the name "Yeloa", a calendar icon, the date "April 12, 2024", and a comment icon with the number "0". The text below the title reads: "The YELOA Website is being upgraded. Check back to see how we will be improving." The second item is titled "Spring 2024 Newsletter" and has the same metadata as the first item.

Search Box- Search for terms or words in blog posts

Menu (Three Horizontal lines in Mobile screen; Menu Titles in Desktop screen)

Join Newsletter Box- Takes Users to a page to register for the newsletter list

Login Link- Used Only for Board members to access administrative areas of website. Others users need not be logged in to use the website

**Blog Posts-** News Items posted to the website in reverse chronological order (Except for “Sticky” articles which remain at top of the feed.

## Side/Bottom Bar Area

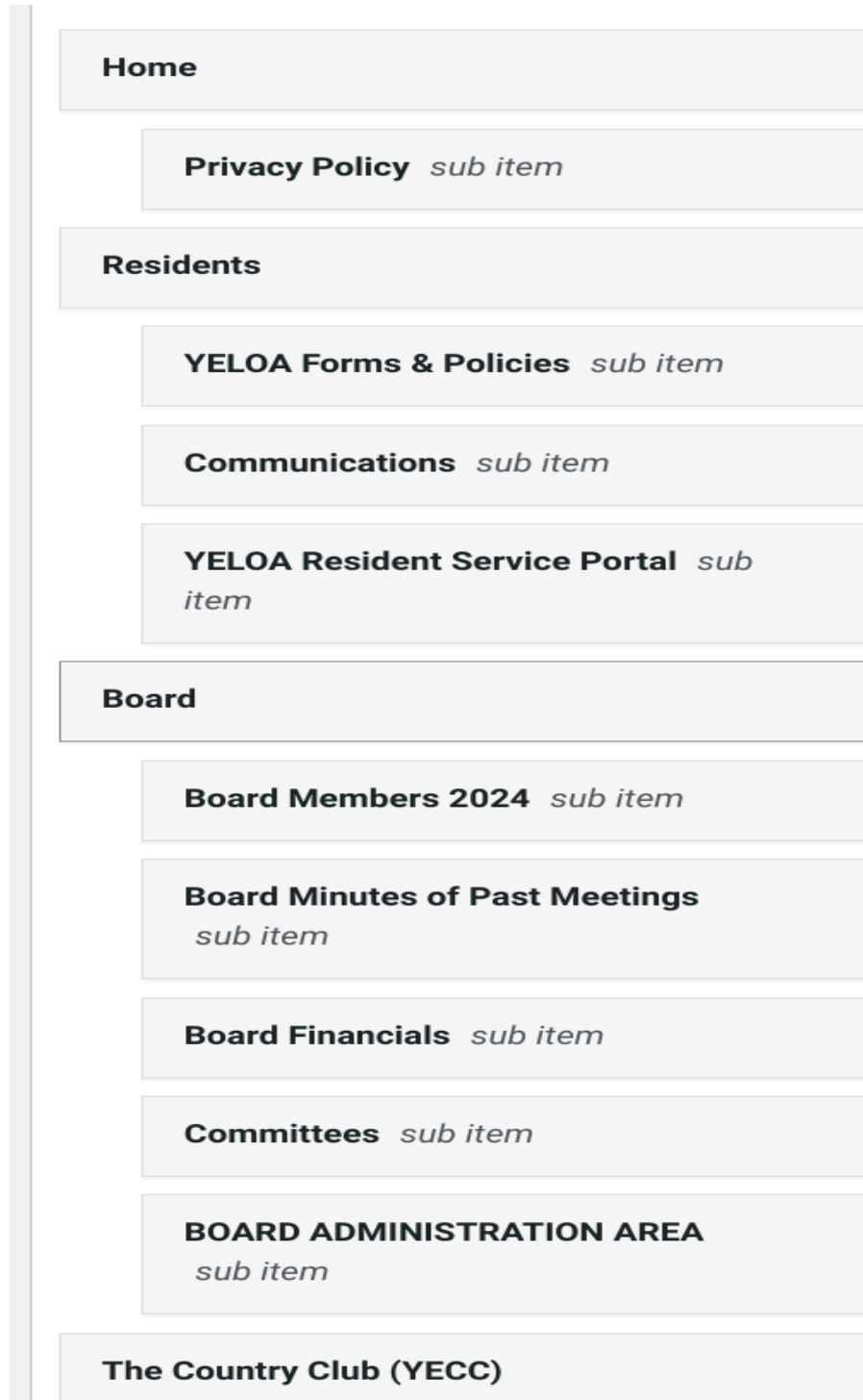
The screenshot displays a vertical sidebar on the left side of a website. At the top, there is a notification box for "Fall 2023 Newsletter Published" by "Yeloa" on "April 12, 2024". Below this is a search bar with a red "Search" button. The sidebar is divided into several sections: "Recent Posts" with three items: "Spring 2024 Newsletter", "Fall 2023 Newsletter Published", and "We Are Working to Improve"; "Recent Comments" with one item: "yelo on Submit Your Reports for the April Board Meeting"; "Archives" with one item: "April 2024"; and "Categories" with one item: "News- Current". A red button with an upward arrow is located at the bottom right of the sidebar.

**Recent Posts-** A clickable listing of the last three Blog posts

**Recent Comments-** Comments posted in response to Blog items. Some posts may not allow comments.

**Archives-** Blog posts grouped by month in which they were posted

## Menu Structure



- Home Page Shown above and location of recent blog posts
  - Privacy Policy
- RESIDENTS

- YELOA Forms & Policies- Viewable and downloadable copies of governing documents, policies and forms.
- Communications- Description of different methods to interact with YELOA
- YELOA Resident Portal- A link to a help desk where Residents can ask questions, post concerns or send messages to Board Members
  
- BOARD
  - Board Members List- Names and contact Info for Board members
  - Board Minutes- Viewable and downloadable
  - Board Financials- Viewable and downloadable
  - Committees- A list of YELOA Committees and their leaders
  - Board Administrative Portal- A password is required to view these resources but they include a Board discussion area, a calendar of reservations for the YELOA Office, our on-line meeting portal, polling software and similar content.
  
- The Country Club- Allows users to go directly to the YECC website